

## **Nursery Education Fund (NEF) Policy**

**Statement of Intent:** To welcome into our pre-school all children.

**Aim:** To ensure when they become an NEF i.e. the term after they are three, they are allowed five free sessions of quality play if places are available at either our pre-school or with a combination of other settings.

### **Methods:**

- We will try to offer 5 free NEF sessions at our Pre-school if spaces are available.
- We will make parents of younger children aware that their child, although grant bearing, can only have extra places if available.
- Informing parents the grant can split with other provisions.

In the September before children start Primary School we will endeavour to offer our NEF children 5 sessions. They will be offered by:

- Issuing a letter from the Admissions Secretary during Summer Term.
- Ensure that NEF children who redeem their grant with only our Pre-school are given priority and offered 5 places.
- Informing parents that priority will be given to children who live in the village and those that are child minded by village child minders.
- Informing parents of NEF children they can split their grant between Private Nursery and any other Pre-school provision providing this does not exceed 5 sessions.
- Asking parents to state at what other provision a child is attending to ensure they are not exceeding 5 sessions either grant or paid for.

Exceptions to the above will be:

- Children who are born during the six week summer holiday will only be offered a place, if available from January. If no places available, due to the high number of children already on the roll, they will be offered five places the following September.
- If the appropriate form is not returned by the required date sessions will then only be given to the child if there are any available.
- Children are only entitled to 5 sessions of NEF. If a child attends State/Private Nursery or other provision for five sessions or more and redeems the NEF with them, they will only be offered a minimum of one place, if available, which parents can pay for.

**This policy was adopted at a meeting of Wilsden Pre-school held on.....**

**Signed on behalf of Wilsden Pre-school.....**

Revised October 2008