

Admissions Policy

Statement of Intent

We welcome all children irrespective of gender, race, language, culture, disabilities or learning difficulties, or HIV/AIDS status.

Aim

We make our Pre-School genuinely accessible to children and families from all sections of the local community

Methods

- We ensure that the existence of the Pre-School is widely known in all local communities, by placing advertisements where all sections of the community can see them. These will be printed in more than one language if appropriate.
- We arrange our waiting list in order of date of birth and priority given to Wilsden children, those children minded by village childminders and those who redeem their grant with us.
- We take children in nappies/pull-ups if and when appropriate but making parents aware that we have a limited amount of space for staff to change soiled/wet nappies.
- We ask parents to provide nappies/pull-ups/spare clothes placed in a bag with child's name clearly marked on the front. as our space is limited
- We make it known that should your child's birthday be during one of the holidays he/she will start at the beginning of the following term/half term. Exceptions to this rule will only be made by referrals from Professional bodies.
- We keep a place vacant, only when this is financially viable, in order to accommodate emergency admissions.

- We describe the Pre-School and its practices in terms which make it clear that we welcome both father and mothers, other relations and other carers including childminders, and people from all cultural ethnic, religious and social groups, with and without disabilities.
- We monitor the gender and ethnic background of the children joining the group to ensure that no accidental discrimination is taking place.
- We make our equal opportunities policy widely known.
- We are flexible where possible, about attendance patterns so as to accommodate the needs of individual children and families.
- We endeavour, where possible, to accommodate all eligible children. Places will be given as follows:-
 1. We will take children early if they are referrals from a professional body after consultation with our SENCO and Manager.
 2. New starters will be offered two places if they start in September providing they live in the village or are child minded by village childminders. New starters who live outside the village will only be offered one, if places are available.
 3. Nursery Education Fund children who redeem their fund with our Pre-School and start 'big' school the following September will be given priority offered five places if available.
 4. Children who would like extra sessions over the five free entitlements will only be given these if they are available.
 5. Any child using the Nursery Education Fund at State/Private Nursery or other Pre-School provisions for five sessions or more, will only be offered places, if available, at a cost of £10.31. This does not include child minded sessions.

6. The Nursery Education Grant can be split between state/private nursery and Pre-School provisions providing this does not exceed five places.
7. Any child who joins us after the official starting time will be offered places where available.

**This policy was adopted at a meeting of Wilsden Pre-School held
on.....**

Signed on behalf of Wilsden Pre-School

Revised September 2008